

# Digital Signature Application Form - Foreign Organisation



Fill using BLUE ink in Block letters

<b>Class</b>	<input type="checkbox"/> Class 2	<input type="checkbox"/> Class 3	
<b>Type</b>	<input type="checkbox"/> Signature	<input type="checkbox"/> Encryption	<input type="checkbox"/> Combo

<b>Validity</b>
<input type="checkbox"/> 1 Year <input type="checkbox"/> 2 Years <input type="checkbox"/> 3 Years

<b>Application ID</b>
_____

## Application Information

**Name:** \_\_\_\_\_

**PAN:** \_\_\_\_\_ **Mobile:** \_\_\_\_\_

**Date Of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ **Gender:** \_\_\_\_\_

**Organisation Name:** \_\_\_\_\_

**Department:** \_\_\_\_\_

**Organisation Address:** \_\_\_\_\_

\_\_\_\_\_

**ID Number:** \_\_\_\_\_

**Country:** \_\_\_\_\_ **Nationality:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Pincode:** \_\_\_\_\_

**Email ID:** \_\_\_\_\_

Affix Passport Size Photo

*Cross Signature*

## Document Proof

### A) Foreign applicant is residing in native country

**If native country is a signatory of Hague Convention:** For attestation, proof of identity, address proof and photo on DSC application should be notarized by the Public Notary of that foreign country and apostilled by the competent authority of that foreign country.

**If native country is not a signatory of Hague Convention:** For attestation, proof of identity, address proof and photo on DSC application should be notarized by the Public Notary of that foreign country and consularized by the competent authority of that foreign country.

**Documents required:** Passport/Govt issued identity, Application form with Photo (all attested).

### B) Foreign applicant residing in India

**The following documents should be certified by Individual's Embassy**

1. Resident Permit certificate issued by Assistant Foreigner Regional Registration. Officer, an officer of Bureau of Immigration India.
2. Passport
3. Visa
4. Application form with Photo(attested)

### C) Foreign Applicant neither in India nor in the native country

The following documents should be certified by the local embassy of the country to which the person belongs

1. Passport
2. Visa
3. Application form with Photo(attested)

### D) Foreign applicant holding OCI passport

For foreign nationals with Indian dual citizenship (OCI passport issued by Govt of India and living in India)

1. For DSC with Indian address, the identity and address proof requirements shall be same as Indian nationals living in India.
2. For DSC with foreign address, the copy of their native country passport shall be treated as identity and address proof.
3. No apostilisation and consularisation is required.
4. For DSC application and attestation requirements shall be same as Indian nationals living in India.
5. If applicant is not in India then he/she will have to follow the process of a foreign DSC applicant

(Along with the above mentioned documents, provide Authority Letter on Company Letterhead.)

## Information for GST Invoice

Same as Above GSTIN: \_\_\_\_\_

**Billing Name:** \_\_\_\_\_

**Billing Address:** \_\_\_\_\_

\_\_\_\_\_ **State:** \_\_\_\_\_

## RA Declaration

I declare that the information entered on VSign portal is as per the application form and documents submitted by the subscriber.

**Date:** \_\_\_\_\_

**RA Code:** \_\_\_\_\_

**Registration Authority Signature & Seal**

## Declaration by Applicant

• I have read, understood & agree to the terms & conditions mentioned in the VSign CPS & the subscriber agreement.

• I confirm that the information provided by me in the digital signature application form is correct. I am aware that Section 71 of the IT act stipulates that if anyone makes a misrepresentation or suppresses any material fact from the CCA or CA for obtaining any DSC, such person shall be punishable with imprisonment up to 2 years or with fine up to one lakh rupees or with both.

**Date:** \_\_\_\_\_

**Place:** \_\_\_\_\_

**Applicant's Signature**